

# YORK COUNTY REPUBLICAN COMMITTEE BYLAWS

## **Adopted August 28, 1990**

Amended May 28, 1996  
Amended January 28, 1997  
Amended October 24, 2000  
Amended March 13, 2003  
Amended March 4, 2004  
Amended May 4, 2006  
Amended February 7, 2008  
Amended May 1, 2008

## **ARTICLE I – NAME**

The name of this organization shall be the York County Republican Committee, hereinafter called the “Committee” and, along with the Republican Party of Virginia through its duly elected officers, is the only official body authorized to act in the name of the Republican Party within the County of York, Virginia.

## **ARTICLE II – ORGANIZATION**

The Committee is organized under and governed by the “Plan of Organization of the Republican Party of Virginia” hereinafter known as the “State Party Plan,” Robert’s Rules of Order (Newly Revised), and these bylaws. No action of the Committee or these bylaws shall conflict with the State Party Plan, as amended from time to time; and to the extent there shall be a conflict, the provisions of the state Party Plan shall prevail.

## **ARTICLE III – OBJECTIVES**

The purpose of the Committee is to promote and promulgate the principles of the Republican Party, to encourage qualified Republican candidates to run for public office, to conduct mass meetings of Republican voters as required from time to time, and to elect Republican candidates to public office.

## **ARTICLE IV – DUTIES**

The duties of the Committee shall be as set forth for County and City Committees in the State Party Plan.

## **ARTICLE V – MEMBERSHIP**

**SECTION A – Qualifications:** All legal and qualified voters in the County of York, Virginia, regardless of race, religion, national origin, or sex who reside in the County of York, Virginia, who indicate by their signature on their application form for membership that they are in accord with the principles of the Republican Party as expressed in the Republican Creed and that they intend to support all of the nominees of the Republican Party for public office in the ensuing election are eligible to be considered as members of the Committee. An applicant for membership in the Committee shall attend a duly-called meeting of the Committee as a guest and be introduced to the members present as an applicant for membership. Thereafter, the applicant’s name shall be published in the call for a subsequent meeting at which a vote will be taken on that applicant’s membership in the Committee, identifying the applicant as an applicant for membership and noting that such a vote will be taken at the meeting thus called. The applicant must be physically present at the meeting at which a vote is taken on the applicant’s membership, but the applicant shall be excused from the meeting for any debate on the applicant’s membership and for the vote taken on that applicant’s membership.

**SECTION B – Dues:** The dues shall be established by the Committee and may be altered from time to time by a majority vote of the Committee. With the exception of ex-officio members, dues shall be paid in full for the term of election at the time of election to membership. The Chairman and/or Executive Committee may waive dues for a member in a case of financial hardship.

### **SECTION C – Composition:**

The Committee shall consist of:

1. A Chairman
2. Members duly elected at a mass meeting called for that stated purpose (the Biennial Mass Meeting at which Delegates are elected to the Congressional District Convention) and shall serve for a term of 2 years.
3. Members duly elected by the Committee to fill existing vacancies on the Committee at a meeting called for that stated purpose.

4. All publicly elected Republican officials either residing in York County, or representing York County shall be ex-officio, non-voting members. All publicly elected Republican officials residing in York County who otherwise meet the requirements for membership and who shall have paid dues as regular members of the Committee, shall be regular, voting members of the Committee.

5. All Chairmen of auxiliary Republican organizations residing in York County shall be ex-officio, non-voting members. All Chairmen of auxiliary Republican organizations residing in York County who otherwise meet the requirements for membership and who shall have paid dues as regular members of the Committee, shall be regular, voting members of the Committee.

6. The Committee shall consist of a total of 150 voting members, exclusive of the Chairman. The aforementioned 150 members shall consist of a total of 105 members representing the respective precinct in which they are registered to vote and 45 members at-large. That portion of the Committee’s membership representing precincts shall be apportioned among the various precincts of the County of York in proportion to each such precinct’s percentage of the total votes cast in all of the precincts of the County of York for the Republican candidates for Governor and for President of the United States in the most recent election(s) at which ballots were cast for each of those two offices, but in no event shall any precinct be eligible for representation by less than one member on the Committee. Furthermore, at no time shall that portion of the Committee’s membership elected at-large exceed thirty percent (30%) of the total Committee membership representing precincts.

### **SECTION D – Removal**

1. The Chairman, any other officer or member of the Committee may be removed for cause by a two thirds vote of the membership present and voting at such meeting; provided however, that said person shall be given 30 days notice in writing that such removal shall be sought and the grounds upon which such action is based, and signed by no less than one third of the membership. Such person shall be given 30 days to

appear before the Committee and respond to the allegations.

2. Any Committee member, other than ex-officio, shall automatically lose voting status if he fails to attend, either in person or by proxy, three (3) consecutive duly called meetings.

**SECTION E – Appeal:** Any person having been removed from membership under SECTION D, PARAGRAPH 2 may appeal to the Executive Committee for reinstatement and such appeal may be granted for good and sufficient reason.

**SECTION F – Vacancies:** In the event of death, resignation, removal, or inability to act as the Chairman, the 1<sup>st</sup> Vice Chairman shall call a special meeting of the Committee to be held within 30 days for the purpose of electing a new Chairman to fill the unexpired term. Members may be elected to fill any vacancy at any regularly scheduled meeting of the Committee provided that notice is given in the call for that meeting.

## ARTICLE VI – OFFICERS

### SECTION A – General

The officers (other than the Chairman) shall be elected from the membership of the Committee at the first meeting following the biennial mass meeting. They shall consist of:

1. Chairman
2. 1<sup>st</sup> Vice Chairman – Membership
3. 2<sup>nd</sup> Vice Chairman – Programs
4. 3<sup>rd</sup> Vice Chairman – Rules, Resolutions, and Bylaws (Parliamentarian)
5. Vice Chairman – Bruton Area Precinct Operations
6. Vice Chairman – Grafton Area Precinct Operations
7. Vice Chairman – Tabb Area Precinct Operations
8. Secretary
9. Treasurer

### SECTION B – Duties

Chairman – shall be responsible for the general execution and implementation of the policies and programs of the Committee and the Party. In addition, the Chairman shall:

1. Call meetings as provided for in the State Party Plan and preside over the same until a temporary organization is effected.

2. Represent York County on the District Republican Committee.

3. Convene the Committee no less than once every 3 months and more often if the needs of the Party so demand.

4. Appoint an Audit Committee to report on the financial records and condition of the Committee within 60 days of the end of his term or any other such time as the need arises.

1<sup>st</sup> Vice Chairman – Membership shall be responsible for recruiting Party and Committee members and shall perform other functions as assigned by the Executive Committee. He shall act as temporary Chairman in the absence of the Chairman.

2<sup>nd</sup> Vice Chairman – Programs shall be in charge of programs for Committee Meetings and special events as assigned by the Executive Committee. He shall act as temporary Chairman in the absence of the Chairman and 1<sup>st</sup> Vice Chairman.

3<sup>rd</sup> Vice Chairman – Rules, Resolutions, and Bylaws (Parliamentarian) – shall be charged with remaining current on this Committee’s Bylaws, the State Party Plan, and Roberts Rules of Order (Newly Revised), shall serve as Parliamentarian at all Committee meetings and events, and shall be in charge of the Rules, Resolutions, and Bylaws Committee, which shall recommend to the Committee membership any new or amended rules, resolutions, or Bylaws as may be advisable. He shall have available for reference copies of these bylaws and the State Party Plan at all meetings. Vice Chairman – Bruton Area Precinct Operations shall be in charge of the organization of the Waller Mill, Queens Lake, and Magruder precincts of York County and shall ensure that the precinct captains for those precincts are properly trained, instructed, and supplied. He shall be responsible for the recruitment of all precinct captains for his precincts.

Vice Chairman – Grafton Area Precinct Operations shall be in charge of the organization of the Yorktown, Edgehill, Harris Grove, Seaford and Dare precincts of York County and shall ensure that the precinct captains for those precincts are properly trained, instructed, and supplied. He shall be responsible for the recruitment of all precinct captains for his precincts.

Vice Chairman – Tabb Area Precinct Operations shall be in charge of the organization of the Harwoods Mill, Kiln Creek, Bethel, Tabb and Coventry precincts of York County and shall ensure that the precinct captains for those precincts are properly trained, instructed, and supplied. He shall be responsible for the recruitment of all precinct captains for his precincts.

Secretary shall take minutes of the York County Republican Committee meetings and Executive Committee meetings and keep them in custody. Report the actions of the Executive Committee to the Committee at its next meeting. He shall conduct any and all correspondences of the Committee as directed by the Chairman and/or Executive Committee. The Secretary shall deliver to his successor all official records of the Committee within 10 days of the expiration of his term.

Treasurer shall be responsible for the safekeeping and disbursement of all Committee and Party funds. The Treasurer is authorized to disburse funds under any of the following conditions:

1. In accordance with the annual budget as approved by the Committee or as from time to time altered by the Committee.

2. By authority of the Executive Committee at a duly called meeting up to a maximum of \$500.00 between any meetings of the Committee.

3. By authority of the Chairman or two (2) Vice Chairmen up to a total of \$200.00 between any meetings of the Committee. The Treasurer, with concurrence of the Chairman, is empowered to open bank accounts in the name of the York County Republican Committee/Party. He is to make deposits, disbursements and withdrawals from said accounts in conformity with these bylaws. The Treasurer shall keep proper records, which are open to inspection by any Committee member at any reasonable time and upon reasonable notice. The Treasurer shall deliver all

official records in his possession to the duly appointed Audit Committee either upon request of the Chairman, or within 10 days of the expiration of his term, whichever comes first. The Audit Committee shall, in turn, deliver the records to the next duly elected Treasurer of the Committee.

## ARTICLES VII – MEETINGS

**SECTION A – General:** The Committee shall meet no less than every 3 months. Additional meetings as required shall be called by the Chairman or upon petition of one-third of the members of the Committee.

**SECTION B – Notice:** Regular meetings of the Committee shall be held upon 7 days written notice, with agenda enclosed, to the membership. An emergency meeting may be called at any time by the Chairman should a bona-fide emergency exist.

**SECTION C – Proxy:** Any York County Republican Committee member may be represented at any Committee meeting by proxy as provided by the State Party Plan; i.e., a proxy holder must be a member of the York County Republican Party or from the same Election District as represented by the absent Committee member. Each proxy holder may have only one vote in any Committee matter. All proxies shall be in writing, signed by the maker, substantially in the following form:

KNOW ALL MEN BY THESE PRESENTS, That I \_\_\_\_\_do hereby constitute and appoint \_\_\_\_\_my true and lawful attorney, to vote as my proxy with full power of substitution\*, at a meeting of the York County Republican Committee to be held on the \_\_\_\_ day of \_\_\_\_\_, 200\_, or any adjourned meeting thereof, and for me and in my name, place, and stead to vote upon any question that properly may come before such meeting, with all the power I should possess if personally present, hereby revoking all previous proxies.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal this \_\_\_day of \_\_\_\_\_, 200\_.

\_\_\_\_\_(seal)

Witness: \_\_\_\_\_(seal)

(\* Inclusion of the power of substitution is discretionary with the member. Its omission shall preclude substitution. A proxy may not be given to another Committee Member.

**SECTION D – Voting By Ballot:** At any election when there is more than one candidate for Committee office, the vote shall be held by secret ballot, accomplished by roll call of the membership of the Committee with each member of the Committee coming forward to cast a paper ballot when his name is called.

**SECTION E – Quorum:** Twenty-five percent of the voting members of the Committee shall constitute a quorum for the transaction of business.

**SECTION F – Rules:** These bylaws, Robert’s Rules of Order (Newly Revised) and the State Party Plan shall govern all meetings.

## ARTICLE VIII – EXECUTIVE COMMITTEE

### SECTION A – Membership

The Executive Committee shall consist of:

1. Chairman
2. 1<sup>st</sup> Vice Chairman – Membership
3. 2<sup>nd</sup> Vice Chairman – Programs
4. 3<sup>rd</sup> Vice Chairman- Rules, Resolutions, and Bylaws (Parliamentarian)
5. Vice Chairman – Bruton Area Precinct Operations
6. Vice Chairman – Grafton Area Precinct Operations
7. Vice Chairman – Tabb Area Precinct Operations
8. Secretary
9. Treasurer
10. One representative from (and elected by) the publicly-elected officials, who shall have paid dues as a regular member of the Committee.
11. The Immediate Past Chairman, if appointed by the Chairman, (who is

vested with sole discretion as to whether to make any such appointment), who may serve for no more than the one term immediately following the Immediate Past Chairman’s last term as Chairman. If the Immediate Past Chairman is no longer a member of the York County Republican Committee, the Immediate Past Chairman shall be an ex-officio, non-voting member.

12. The president of the York Republican Women’s Club, provided she meets the requirements for membership to the Committee and shall have paid dues as a regular member of the Committee.

13. Any member of the State Central Committee who meets the requirements for membership to the Committee and shall have paid dues as a regular member of the Committee shall be an ex-officio, non-voting member of the Executive Committee.

### SECTION B –Duties

1. The Executive Committee shall carry on the duties of the York County Republican Committee and Party in conformity with its policies and programs. It shall have the general power to administer the affairs of the Committee between business meetings and shall report, through the Secretary, its actions to the Committee.

2. The Executive Committee shall meet at the call of the Chairman or as otherwise set forth in these bylaws.

3. The Executive Committee shall prepare a biennial budget listing operating expenses, program costs and fund raising targets to provide the revenue to cover the costs of proposed activities. The Executive Committee shall submit the budget for approval by Committee members at the second meeting following the biennial election of the Chairman and members of the Committee.

## ARTICLE IX – STANDING COMMITTEES

The following standing committees may be established at the direction of the Committee or the Executive Committee:

1. Finance
2. Public Relations
3. Candidate Recruitment
4. Research and Issues
5. Nominating
6. Bylaws, Rules and Resolutions

The Chairman shall be an ex-officio, voting member of all such committees except Nominating. The Chairman shall appoint all committees.

#### **ARTICLE X – CONSTRUCTION**

The use of nouns or pronouns within these bylaws shall be construed to denote either gender.

#### **ARTICLE XI – PARTY MEMBERSHIP**

The York County Republican Party membership is designed to be a fund raising mechanism. Members of the Party may also be members of the Committee. Party members may not vote at a Committee meeting unless they hold a proxy for a Committee member. Party members are to be notified of all Committee activities and functions, including meetings. Party membership shall be based upon size of the yearly contribution as follows:

1. Party Member – A minimum of \$10 per year.
2. Chairman’s Club Member – contribution of \$100 or more.
3. Contributions shall entitle contributor

Party membership for a minimum of one (1) year but not more than 18 months.

#### **ARTICLE XII – ENDORSEMENTS**

The Committee shall not endorse one Republican candidate over another in any election prior to the point in the electoral process when the Party shall have determined the candidate who shall be the official nominee of the Party.

#### **ARTICLE XIII – AMENDMENTS**

These bylaws may be amended by a two-thirds vote of those members of the Committee who are present and voting at a duly called meeting; provided that a copy of such proposed amendments shall be mailed to the membership along with the official call of such meeting.

YORK COUNTY REPUBLICAN PARTY  
Post Office Box 1654  
Yorktown, Virginia 23692